

(800) 344-7607



www.PEOffices.com

Company _____ Contact _____ REP _____ Phone _____

Address _____ City _____ State _____ Zip _____ Email _____

EXTENSION ASSIGNMENT FORM

Please list the **Name/Label** of all the phones for your office. Please indicate if that phone should be on the **"IN-CALL HUNT"**, ring when calls come into your office. Also indicate if the phone should have **voicemail**. If you specify an email address, we will use that for the voicemail & **FAX** notifications.

DEVICE #	LABEL/NAME	VOICEMAIL	IN-CALL FLOW	FAX	EMAIL

Label / Destination _____

BUTTON SETUP

Label / Destination _____

Additional Buttons 9-21
